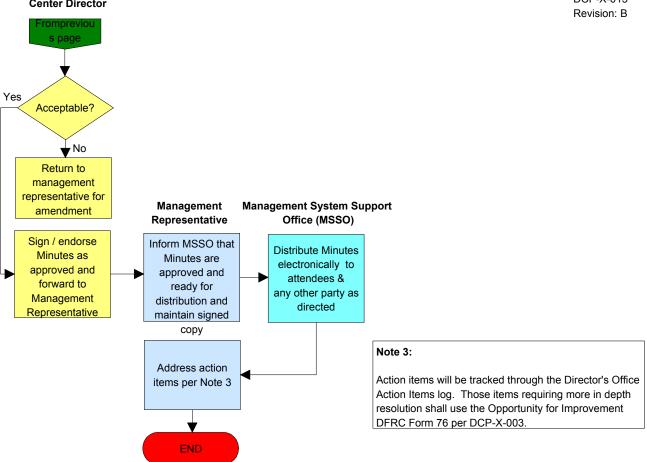
Center Director MANAGEMENT SYSTEM REVIEW Management System Support Management Office (MSSO) \forall Dryden Flight Research Center Representative DCP-X-015 Call management Arrange for the review meeting Revision: B Prepare Agenda preparation of the at least Agenda and (see Note 2) semi- annually. reports As a minimum, Objective: the center director, -to conduct the Management Review of the Dryden Prepare Management System to ensure that it is appropriate management reports, including: representative, to the current & continuing activities of Dryden Flight -nonconformities directors / office Research Center and its customers, conforms to the -customer chiefs (or current requirements of ISO9001, is being applied comments/ alternates) to effectively and that the Management System Policy concerns/ attend & supporting objectives are relevant. complaints (See Note 1) -waivers -nonconforming product Electronically Approved By: -audit findings/ Associate Director schedule -supplier performance Note 1: -corrective & preventive Dryden Management System (DMS) meetings may actions meet more frequently under the Chair of the Management Representative to discuss any of the Forward Agenda elements in Note 2, AGENDA. Membership to remain Chair and reports to the same. Yes management Management Acceptable? review meeting in Representative for accordance with Note 2: approval prior to Agenda meetina No **AGENDA** Minutes of Previous Meeting Amend Agenda 2 Any actions from previous meeting and/or reports 3 Review of management organization Review of management authority / responsibilities/ Chapters 5 Results / trends in internal / external audits Issue Minutes, Trends in - non-conformities Present prepared recording any - non-conforming product data for meeting to actions, to - customer complaints review system Management - waivers suitability. Representative for Improvements / preventive actions / reviews / effectiveness. review analysis of data policy & objectives Future changes in operational activities / statutory requirements / legislation / regulations / market pressures which may have a bearing on the No Management System **Amend Minutes** Acceptable? Conformance to the current requirements of ISO9001 10 The continuing suitability \ effectiveness of the Yes documented system, its records, the Sign / endorse Management System Policy & associate objectives Minutes and 11 Any other relevant business forward to center 12 Meeting action summary director for 13 Date of next meeting approval ALL DOCUMENTS ON THIS SITE http://www.dfrc.nasa.gov/DMS/dms.html ARE FOR REFERENCE ONLY

THIS SITE IS UPDATED EVERY 30 DAYS



DOCUMENT HISTORY PAGE

DCP-X-015 Revision: B

This page is for informational purposes and does not need to be retained with the document.

DATE APPROVED	<u>ISSUE</u>	<u>PAGE</u>	AMENDMENT DETAILS
1/15/99	<u>Baseline</u>		
4/8/99 Review', changed approval block, msecond block for Management Representations.		All on to Note	Changed title to 'Management System 1 and Note 3, and made minor modification to the
See IDMS Document Master List (MSSO)" responsibilities and modifie	Rev B	All of the "Ma	Added " Management System Support Office anagement Representative".